**OPTION 1:**

LIST OF SERVICES

**HOUSEKEEPER TO-DO LIST**

* You choose the services from our Regular and Deep Cleaning Service List for the Housekeeper "To-Do".  You can also choose what rooms in your home you'd like us to clean as well.

**OPTION 2:**

**REGULAR CLEANING:**

 (All rooms get cleaned)

BEDROOM

* Dust wall hangings
* Dust dressers,  night stands & trinkets
* Dust blinds
* Empty trash cans
* Vacuum/ mop floors
* Bed Making/ Change sheets

BATHROOM

* Mirrors
* Sinks & faucet
* Counter tops
* Toilets, showers and tubs
* Dust wall hangings and shelving
* Empty trash cans
* Vacuum/ mop floor

 KITCHEN

* Sink and faucet
* Counter tops and tabletops
* Outside all appliances (inside microwave)
* Dust all wall hangings, trinkets and shelving
* Dust blinds
* Empty trash cans
* Vacuum/ Mop floors

COMMON AREAS

* Wipe inside and outside of glass doors
* Dust blinds
* Dust wall hangings
* Dust furniture and trinkets
* Vacuum/ Mop floors

**OPTION 3:**

**DEEP CLEANING:**

All of Option 2 Regular Cleaning Services

PLUS:

* Remove cobwebs
* Clean baseboards
* Dust or wipe ceiling fans & light fixtures
* Dust or wipe room doors
* Vacuum underneath beds & furniture
* Wipe wall plates & light switches
* Wipe outside of all cabinets & drawers
* Dust air return grill
* Wipe inside all windows – per client request.

**OPTION 4:**

 **MOVE-IN/ MOVE-OUT:**

BATHROOMS (from top to bottom)

* Remove cobwebs
* Dust/ wipe light fixtures
* Wipe all mirrors
* Sanitize sinks, counters, toilets, showers, and tubs
* Dust towel holders, wall plates and blinds
* Wipe windows and window sills
* Wipe inside and outside of all cabinets & drawers
* Wipe doors as needed
* Dust walls as needed
* Clean all vertical surfaces such as baseboards, trim, and molding
* Vacuum/ mop floor

KITCHEN (from top to bottom)

* Remove cobwebs
* Dust/ wipe ceiling fans and light fixtures
* Sanitize sink, faucet and counters
* Clean inside oven/ fridge & microwave
* Wipe inside and outside of all cabinets & drawers
* Wipe all windows
* Wipe doors as needed
* Dust walls as needed
* Clean all vertical surfaces such as baseboards, trim, blinds, and molding
* Vacuum/ mop floors

BEDROOMS (from top to bottom)

* Remove cobwebs
* Dust/wipe ceiling fans
* Dust shelving
* Dust closet racks
* Wipe all windows
* Wipe doors as needed
* Dust walls as needed
* Wipe inside and outside of glass doors
* Dust baseboards, trim, blinds, and molding
* Vacuum/ mop floors

COMMON AREAS (from top to bottom)

* Remove cobwebs
* Dust/ wipe ceiling fans, light fixtures
* Clean the inside and outside of glass doors
* Wipe windows
* Wipe doors as needed
* Dust walls as needed
* Dust shelving, counters, and ledges and inside closet racks
* Dust baseboards, trim, blinds, and molding
* Vacuum/mop floors

 ADDITIONAL SERVICES (upon request)

* Vacuum Furniture
* Clean Inside oven
* Clean Inside fridge